

GAVILAN COLLEGE CURRICULUM MEETING
Monday, November 26, 2007
2:30 p.m. **BU 119**

MINUTES

Present: D. Besson-Silvia, S. Carr, E. Crook, S. Dodd, B. Donovan, R. Hernandez, V. Krimsley, B. Lawn, R. Lee, F. Lozano, E. Luna, J. Maringer, J. Olivas, J. Parker, R. Perez, A. Rosette, M. Sanidad, L. Tenney, E. Waddell, D. Young

I. Call to Order

The meeting was called to order by Susan Dodd at 2:33 pm.

II. Agenda Adjustments

None.

III. Approval of Consent Agenda

A. Minutes of October 22, 2007

B. MODIFICATION OF A COURSE

1. BIOL 7 Human Anatomy

MSC (J. Maringer/B. Lawn) unanimous

IV. Curriculum

A. New Business

1. NEW COURSE PROPOSAL – FIRST READING

- a. ESL 777 ESL Lifeskills 1
- b. ESL 778 ESL Lifeskills 2
- c. ESL 779 ESL Lifeskills 3
- d. ESL 780 ESL Lifeskills 4
- e. ESL 781 ESL Lifeskills 5
- f. ESL 782 ESL Lifeskills 6

Discussion: This series of existing classes is being moved to non-credit and some of the “credit” aspects are being changed/reworked for non-credit. Courses are not being taken off the books.

MSC (F. Lozano/D. Young) to take a. – f. in one motion. unanimous

- g. ITAL 8A Conversational Italian
- h. ITAL 8B Conversational Italian

Discussion: Why Italian? Mary Ann stated that community interest had prompted this new course as people wanted to travel and have a smattering of the language to use. This is a language that lends itself to conversation like Spanish and Japanese. What about French? Elementary French is still being taught as a 5 unit course.

MSC (J. Maringer/F. Lozano) unanimous

2. MODIFICATION TO EXISTING COURSE – FORM C

- a. ATH 35 Basketball

MSC (E. Luna/A. Rosette) unanimous

- b. ATH 47 Soccer

MSC (B. Lawn/E. Luna) unanimous

c. PE 3 Introduction to Athletic Training
MSC (E. Crook/F. Lozano) unanimous
d. PE 7 Theory of Sports Management
Erin asked, in general, when and why is updating being done, especially if there is no apparent need? Susan advised that these Physical Education classes were courses on the 4-year cycle for updating and/or review. Updating is done when making a change of textbook or when changing from weekly to content based curriculum. Jesse pointed out that this is also needed for articulation.

MSC (E. Luna/F. Lozano) unanimous

e. PE 44 Aerobics

MSC (D. Young/J. Maringer) unanimous

f. PE 61 Swim for Fitness

MSC (E. Luna/F. Lozano) unanimous

g. PSYC 1A Introduction to Psychology

MSC (J. Maringer/B. Lawn) unanimous

h. SOC 3 Sociology of Race, Ethnicity and Cultural Identity

Discussion: Among other changes, this is a course title correction. Question about the use of the word “race” vs. “minorities” – issue of “race” as a social construct, and as a more socially acceptable, contemporary language. The title gets the topic out. Gender is also included.

MSC (B. Lawn/D. Young) unanimous

3. MODIFICATION TO EXISTING PROGRAM – FORM F

a. AA in Communication Studies

b. Certificate of Achievement in Interpersonal Studies

Discussion: Denise advised of the need to update the current AA degree and Certificate. The AA will be in Communication Studies (formerly Interpersonal Communication) and the Certificate of Achievement will be in Interpersonal Communication (formerly Interpersonal Studies). They are updating and adding more communication coursework. Psych 52 was deleted, as it was only offered every other semester. Leslie believes it should be an option for the certificate and possibly the AA as well. Denise and Ellen agreed to add it as an option for the certificate.

MSC (L. Tenney/E. Crook) with the addition of Psych 52 listed as an option for the certificate. unanimous

V. Information

A. Credit/No Credit to Pass/No Pass Wording Change – Bonnie and Joy

Change is for grading options. Credit/No Credit will not be used after 2009. It is being replaced with Pass/No Pass – to distinguish from Credit/Non-Credit courses. Bonnie plans to make this change in Banner, when we convert. It will be done as a global or “en masse” change. This will affect the course schedules, catalogs, all course descriptions, etc. This will be brought to Curriculum for approval.

VI. Discussion

A. State Regulations Limiting Students to 30 Units of Basic Skills – Joy

The Auditor recently asked if we had students who had exceeded the 30 units of Basic Skills limit. What is the difference between Basic Skills and Remedial? Are they now being equated as the same thing? There are different ways to determine Basis

Skills: 1) anything below transfer level coursework 2) anything below 250. Is ESL included in Basic Skills? It is included in the Basic Skills Initiative. Arturo offered that any course that prepares a student to do college level work is Basic Skills. Victor requested that faculty share with him any documentation on Basic Skills. Financial aid could be affected for students using up their eligibility.

B. Banner and Prerequisites – Bonnie

She is working on setting-up the classes that require pre-reqs and noted that ones that require licenses or certificates as pre-reqs are more difficult. They will be building equivalencies into the system. For ESL how will this affect web registration with pre-reqs and advisories? Are we able to prevent students from registering in the wrong courses? This could be implemented as soon as Fall 2008. As long as there is a sequence of courses as a justification or there is statistical back-up by comparing the pre-reqs at 3 or more UC's or CSU's pre-reqs are allowed.

C. Lab Hours – Arturo

As the Curriculum Committee, we should get an agreement on “what a lab hour really is”, as they are satisfied in different ways. Does it need to be simultaneous instruction with a student, or can a student satisfy lab hours at home with the proper facilities? Could this be homework? Lab hours added to a course equals additional expense to students. The committee should discuss the lecture equivalency factors for approving lab hours. Susan and Sherrean have an old document that includes the criteria for defining lab hours. As courses are revised, curriculum should be reviewing the lab hours on the forms. What can be done about lecture courses that act more like lab courses? Huge costs can be associated with changing or increasing the lab/lecture equivalencies. These must be translated to the Bargaining Table and then stipulated by contract. We could list out the labs in each department and what happens in them. Discussion on this topic will continue next semester.

VII. Adjournment

Meeting adjourned at 3:55 pm by consensus.

Submitted by Diane Stone. Edited by Susan Dodd

Distribution:

S. Au-Yeung, K. Bedell, S. Carr, E. Crook, S. Dodd, B. Donovan, R. Hannon, R. Hernandez, V. Krimsley, B. Lawn, R. Lee, F. Lopez, F. Lozano, E. Luna, M. Machado, J. Maringer, J. Olivias, J. Parker, J. Pruitt, A. Rosette, C. Salvin, J. Stewart (ASB Representative), L. Tenney, D. Van Tassel, E. Venable, D. Young, G. Cardinalli, K. Day, M. Cortes, T. Newman, A. Oropeza, C. Starr, D. Stone.